

# **Request for Proposal (RFP)**

## **Hiring of Independent Investment Expert (Individual Consultant)**

### **Sindh Institute of Ophthalmology & Visual Sciences (SIOVS)**

#### **1. INTRODUCTION**

Sindh Institute of Ophthalmology & Visual Sciences (SIOVS) a statutory body established in Hyderabad Sindh, invites proposals from qualified individuals for appointment as an Independent Investment Expert to advise on the management of its Retirement / Pension Fund.

#### **2. OBJECTIVE**

To engage a qualified professional to provide independent, expert advice for prudent investment of pension funds in line with the approved Investment Policy.

#### **3. SCOPE OF WORK**

The selected candidate shall:

- Advise on asset allocation and investment strategy
- Recommend suitable investment instruments
- Provide market updates (interest rates, government securities, etc.)
- Assist in evaluation of banks and mutual funds
- Attend Investment Committee meetings (quarterly or as required)
- Review portfolio performance and suggest improvements
- Ensure compliance with policy and regulatory framework

#### **4. ELIGIBILITY CRITERIA**

Applicant must:

- Have at least 5–10 years of relevant experience
- Possess professional qualification (CA / CFA / ACCA / MBA Finance or equivalent)
- Have demonstrated experience in financial markets / fund management
- Government Sectors who are managing the same funds.
- Be well-versed in Pakistan's investment environment

#### **5. SUBMISSION REQUIREMENTS**

Applicant shall submit:

- Updated CV
- Copies of qualifications
- Relevant experience details
- Proposed fee structure
- Declaration of no conflict of interest

#### **6. DURATION OF ENGAGEMENT**

- Initial term 3 years
- Extendable based on performance

## **7. EVALUATION CRITERIA**

Selection shall be based on:

- Qualifications and experience
- Relevant expertise
- Understanding of assignment
- Fee proposal

## **8. SUBMISSION DEADLINES**

Proposal must be submitted by 08-June-2026 by 10.30 a.m.